

Minutes of WWS Board Meeting

21 September 2023 @ 8.00pm

Location: Zoom Videocall

Item	Action
<p>1. Welcome & Apologies: Present - Kevin Lochhead (KL) (Meeting Chair); Liz Anderson (LA); Kim Johnston (KJ); John Radford (JR); Chris Heron (CH) – DO; Calum Reid (CR) – COO.</p> <p>Apologies – Stuart Baillie (SB); Karen Cornwell (KC); Carole Cooney (CC); Oliver Jessop (OJ); Ali Brotherton (AB) – DC; Derek O’Riordan (DOR) – sportscotland.</p>	
<p>2. Standing Items</p> <p>2.1 Conflicts of Interest – No new conflicts.</p> <p>2.2 Risk Register – No updates.</p> <p>2.3 Child Protection and Wellbeing – KJ confirmed there had been a case handled since the last meeting; this had been handled, and a report was lodged with BSW. A review of the handling should now be carried out. LA agreed to carry this out.</p> <p>2.4 Record of decisions agreed on outside meetings:</p> <ul style="list-style-type: none"> • Agreement to exchange the National Training Site Super Air Nautique 210 for a Ski Nautique Pro Carbon. • Agreement to proceed with insurance quote despite significant increase in cost due to limited market interest. 	CR/LA
<p>3. Minutes of Previous Meeting</p> <p>3.1 Minutes of the previous meeting were unanimously agreed upon.</p> <p>3.2 An updated version of the Staff Work Plan was provided ahead of the meeting. There were no questions.</p> <p>3.3 The Action Log was reviewed and will be updated with this meeting's removals, additions and edits.</p>	CR
<p>4. DC Update</p> <p>AB presented a written report ahead of the meeting. See the appendix for key points. There were no questions.</p>	
<p>5. DO Update</p> <p>CH provided a written report ahead of the meeting. See the appendix for key points. There were no questions.</p>	
<p>6. Chair Update</p> <p>KL provided a verbal update:</p> <ul style="list-style-type: none"> • The mid-point strategy review process began on 25 July with an initial online consultation meeting. This was well attended by club representatives and will be built upon with another session at the AGM. • KL attended an SSA Chair Meeting in Glasgow. This is a chance to network with Chairs from other sports, and an opportunity to work with Snowsport Scotland for cross-training was identified. Actions have been passed to CR. • 5 of 8 Director Self-Assessment and 1:1 Meetings have taken place. The remaining will take place over the coming weeks. 	<p style="text-align: center; vertical-align: top;">KL/CR</p> <p style="text-align: center; vertical-align: middle;">CR</p> <p style="text-align: center; vertical-align: bottom;">KL</p>

<p>7. COO Update CR presented a verbal report ahead of the meeting. See the appendix for key points.</p> <ul style="list-style-type: none"> KC noted that they had attended further Anti-Doping Training recently. <p>7.1 AGM Preparations:</p> <ul style="list-style-type: none"> CR provided an update on the preparation for the Annual General Meeting, highlighting that the intention was to continue with the hybrid format and to present the awards on completion of the formal business of the meeting. There were no questions. CR highlighted that LA and CH had indicated their intention to stand for re-appointment and that CC and KJ have decided to step away from their commitments. KL thanked both CC and KJ for their support on behalf of all involved with WWS. 	CR
<p>8. Finance Update SB provided a written report ahead of the meeting. There were no questions.</p> <p>CR provided a further verbal update that forecasting for the winter period indicates a small surplus being generated this season.</p>	
<p>9. NTS Management Committee Update CH presented a written report ahead of the meeting (see 5. DO Update).</p> <p>CH provided a further verbal update on the latest LPG pricing.</p>	
<p>9. sportscotland Update No Update.</p> <p>LA asked CR to confirm that communication was ongoing with DOR, which CR confirmed to be the case.</p>	
<p>10. AOB</p> <ul style="list-style-type: none"> JR provided a positive update on the break down of Kyle Waterski and Wakeboard Club's boat. 	
<p>Next Meeting</p> <ul style="list-style-type: none"> AGM: 29 October 2023; 2pm Board Meeting: 16 November 2023; 8pm 	

Appendix

Key Points from DC Report:

- Attended **UK Cable Nationals** to support Scottish participants and compete. This provided an opportunity to engage with some newer Scottish participants in a competitive environment.
- Filming of Boat Wakeboard** coaching videos completed at Loch Earn Wakeschool.
- Continued to attend Foxlake to **coach higher-level Cable Wakeboarders** and encourage group training.
- Supported the organisation and introduction of **the Scottish Open Cable Wakeboard Championships** to take place as part of **Foxlake Adventures JibFest**.

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Key Points from DO Report:

- Town Loch is back into **off-peak summer operations** with slightly reduced opening.
- **Ski Nautique Carbon Pro** is now in operating at Town Loch and popular with participants.
- Kyle Waterski & Wakeboard Club **Coaching Clinic** unfortunately cancelled.
- Delivered **2nd Trick Ski Clinic** and encouraged participation in backyard event.
- The final two **Backyard Slalom Series** events took place, and the series was rounded up.

Key Points from COO Report:

- Preparations are well underway for the upcoming **Annual General Meeting**.
- On track to achieve **sportscotland** Annual Outcomes.
- There has been now further progress with discussions with **Fife Council**.
- The **insurance renewal** has now been completed. The cost has increased significantly, and availability has reduced.
- The **Work Plan** has been reviewed and updated for the DO, DC and COO.
- A more **detailed breakdown of the Town Loch Income** has been developed and is now in use to analyse activity at the site.

Minutes taken by Calum Reid
21 September 2023